**NPD Coding  
Meeting Minutes**

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| Meeting Purpose: | *Customer meeting with SAOM* |
| Meeting Date: | *12/10/2020* |
| Meeting Time: | *11:10* |
| Meeting Location: | *Online* |
| Meeting Facilitator: | *Mary Ryan* |
| Attendees: | *Nathan O’Connor,*  *Patrick Moyles,*  *David O’Mahony,*  *Mary Ryan* |
| Minutes Issued By: | *Nathan O’Connor* |
| **Discussion** | |
| * We asked how the booking worked between students and their accounts (fill out registration form, must be 18+, verification code is sent) * How many instruments do you have? = in brief * Popular instruments among students? Wide range of instruments (not sure) * Can you take multiple instruments? Ans = 1-1 instruments maybe 2 instruments learned at one time * We agreed it was not necessary to be a student to sit an exam * Do teachers have their own timetables? It based on the teacher themselves, they choose when they take a lesson. * Student will have to pay for exams on top of registration fees * There is a difficulty scale. Beginner, grade 1 to grade 8 * Are there any external entities? Ans = General manager, external teachers, External Exams, Box office booking. | |
| **Actions** | |
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| **Signatures** |
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